

Watch  
your  
children  
grow...



**Earlview**  
Primary School  
and Nursery

# Earlview Primary School and Nursery

Prospectus 2022



Dear Parent/Guardian,

I take pleasure in introducing our school prospectus. It is designed to provide an insight into what we as a school can offer your child and family.

Earlview Primary School and Nursery is situated in the heart of New Mossley. We are a single form entry school (one class per year group) with a warm inviting atmosphere.

Our children are enthusiastic, motivated and keen to learn. They come to school excited, eager and wanting to discover something new about the World each day.

Our staff are vibrant, committed and dedicated to doing their very best for each and every child.

At Earlview we believe that every child can do amazing things and it is our job to help make their potential a reality. With an outstanding education, every child has the freedom to choose their own future.

In Earlview Primary School and Nursery we realise that you are the most influential person in your child's life, therefore, we understand the importance of working together to ensure your child gets the best education possible.

We hope our prospectus gives you a window into our wonderful school. If you wish to find out more, please telephone the school office to arrange a visit.

I look forward to meeting you soon.

Yours sincerely,

Mr. P. Smith BSc (Hons), PGCE, PGCert, MEd.



## **Ethos**

At Earlview Primary School and Nursery we embrace and promote a family atmosphere which is safe and inclusive for all.

We welcome children into our nurturing school community. We encourage and support all children to become confident learners who value their own self-worth.

Working in partnership with our parents/guardians and carers, we enable each child to fulfil their potential and celebrate their achievements.

## **Vision**

Earlview Primary School and Nursery will work in partnership to ensure that our supportive and stimulating environment is further developed with an increased focus on nurture and removing the barriers to learning. Through a culture of reflection and improvement, we aim to reduce underachievement and create a community where all children learn, thrive and achieve to the best of their abilities.

## **Mission Statement**

On a daily basis we aim to:

Provide high quality teaching, that adapts to the needs of all children, giving each child access to a broad and balanced curriculum, through engaging lessons that foster a sense of pride in children to aspire, achieve and contribute to their own learning journey.

Ensure the development of the whole child, providing opportunities for each child to demonstrate their creativity and imagination, through Art and Design, Music and Drama. Through class and extra-curricular activities we will inspire children to develop a healthy mind and body through physical activity. We will support them to make healthy choices and to develop a positive self-image.

Implement our positive behaviour policy consistently and teach the Christian values of patience, love, kindness, joy and self-control so that all children aspire to become loving and caring citizens, able to resolve conflicts and display resilience.

Create an environment in which positive relationships are fostered and all stakeholders are valued and respected. Through regular communication and active participation in school life, the voices of pupils, parents/guardians, staff, governors and the wider school community will be heard.



### What our parents think:

I have two children here at Earlview Primary School, one in Primary 2 and one in Primary 7.

They both love the school, the family feel of the school and they are very happy and comfortable here. It is never a struggle to get them out in the morning. It is a lovely school, a lovely welcoming place. My children are so happy here and that is the main thing for me.

Mrs. J. Mewha



## **Pastoral Care**

Pastoral Care in Earlview Primary School and Nursery is a priority and is acknowledged as playing a crucial role in the development of the ethos of the school. Pastoral Care policies outline and support the school in promoting our ethos, of a caring and supportive environment, in which staff and pupils can work in an atmosphere of mutual respect. In Earlview Primary School and Nursery, we recognise that central to the success of this is the involvement of parents/guardians and other outside agencies within the community. We strive to work in partnership with them to achieve our aims.

All teachers within our school play a crucial role in delivering our Pastoral Care and along with the Principal, are responsible for the implementation of Pastoral Care. Mrs. Carlisle is the Designated Teacher for Child Protection, Miss. Tonkin is our Deputy Designated Teacher for Child Protection and Mrs. Dennison is the Nursery Designated Teacher for Child Protection.

Any parent who wishes to obtain a copy of the school's Anti-Bullying Policy, Child Protection or Positive Behaviour policies and is unable to find these on our website should contact the school.



## Our Nursery

Our nursery is an integral part of the school. It is a purpose built nursery within the school grounds. The unit is staffed by a fully qualified teacher and an assistant. We currently offer 26 full-time places. The building is spacious, bright and furnished with a range of equipment to provide a happy and stimulating setting. We also have a beautiful outdoor learning environment. Here your child may gain independence, develop initiative, make decisions and problem solve.

Nursery starts at 0845 and finishes at 1315 Monday to Friday. In addition to this the children are welcome to attend Breakfast Club from 0800 and After-school Club until until 1600. Please be aware, like all nursery settings, there is a phasing in period for children at the start of the year, this does take a number of weeks.

Unlike a private nursery, our nursery is free for the children to attend. There is, however, a £12 per month charge to enhance your child's nursery experience. This pays for the children's snacks at break time and regular visits from Mr Hullabaloo, Jo Jingles and other providers. Additionally, there is a weekly fee for school meals which is set by the Education Authority in 2021 - 2022, this was £2.60 per day (unless you qualify for Free School Meals).

### The Aims of Pre-School Education

At Earlview we recognise that all children are different and develop at different rates. Pre-school education aims to develop the whole child by:

- promoting emotional, social, physical, creative and intellectual development;
- developing self-esteem, self-control and positive attitudes towards others;
- developing language and communication skills to encourage the sharing of thoughts and feelings; and
- creating confident, eager, enthusiastic, independent, curious learners with a positive and problem-solving attitude to learning.





We seek to provide a seamless transition for all children in our care. Our provision builds on the learning that children experience at home and in other settings. The Foundation Stage, in Primary 1 and 2 of our school, builds on all of these play-based learning experiences by providing a curriculum that develops children's dispositions to learn and gives them the skills and competencies they will need to succeed in school and in future life.

The Foundation Stage acknowledges that learning through play is fundamental to children's social, emotional and educational development. Our Nursery staff work closely with our Foundation Stage staff to share the developments of your child, allowing for a seamless transition to Primary 1, in our familiar and nurturing setting. This benefits each child greatly and we advocate you making a decision, with this in mind, and viewing your nursery choice as the first step in your eight-year journey with us.

Through exploration and investigation, your child will have opportunities to learn in the six pre-school Areas of Learning:

- Personal, Social and Emotional Development
- Physical Development and Movement
- Language Development
- Early Mathematical Experiences
- The Arts
- The World Around Us



## Board of Governors

The Board of Governors have responsibility for various aspects of life in the school including overseeing the curriculum, finance, staffing, admission of pupils and child protection. Our Governors are representatives from the local community, parents, staff and the Education Authority. Their role is to support the work of the school and meet regularly to discuss all aspects of provision in the school.

The members of our Board of Governors are;

### Transferor Representatives

Rev. P. Jones

Mrs. M. Steenson

Mr. M. Welsh

Mr. D. Marks

### EA-NE Representatives

Mr. T. Godfrey

Mr. J. Clarke

### Chairperson

Rev. P. Jones

### Parent Representatives

Miss. A. Campbell

Mr. R. Moffett

### Teacher Representative

Mr. P. Massey

### Secretary

Mr. P. Smith

## The Classification of the school

We are a co-educational controlled non-boarding primary school.

## Our high standards

We are proud of our children and all their achievements, academic and across the wider curriculum.

Due to COVID-19, End of Key Stage data is not available, as directed by CCEA across Northern Ireland. Our children are well prepared for the End of Key Stage assessment process and our staff have expertise in this area.

We continually reflect on how to enhance this area of performance and look forward to sharing our data with you at first availability.



### What our parents think:

I am a parent of two children, one in Primary 5 and one in Primary 7. They both really enjoy coming here and learning. As a parent I have found it to be an excellent school. There is a lovely warmth about the school and a lovely family atmosphere. It is definitely a great school that we have experienced and I would highly recommend it.

Mrs. D. Brown



## Arrange to visit our school

Open Day 6th January 2022 - Families of prospective Primary 1 and Nursery children are invited to book a socially distanced tour by visiting [www.eventbrite.co.uk](http://www.eventbrite.co.uk) and searching Earlview Primary and Nursery or calling 02890342203. We cannot wait to show you around our beautiful and flourishing school.

Copies of Open Enrolment Admissions Information may be obtained by visiting the school website or by contacting the Education Authority North Eastern Region on Tel: 028 25 653333 Web: <https://www.eani.org.uk/parents/admissions/applying-for-a-school-place>.

## School enrolment and age range of the children within Earlview Primary School and Nursery

The children in our Primary 1 - Primary 7 are aged between 4 and 11 years old. Nursery places are for those aged between 3 and 4 years old, however, children aged two and above can attend if there is space available once the 3 - 4 year olds have been prioritised.

### The total number of children

Oct 2021 - 220

Oct 2020 - 227

Oct 2019 - 228

### Admissions to the school;

Nursery

2021 32 Applicants 27 Admissions

2020 46 Applicants 27 Admissions

2019 43 Applicants 29 Admissions

Primary 1

2021 22 Applicants 22 Admissions

2020 32 Applicants 31 Admissions

2019 31 Applicants 31 Admissions



## School Information

### Consultations and Reports

Parents are invited to attend two Parent- Teacher Consultations each year, once during the first term and a second in term two. This ensures that there is a strong link between home and school and, if the situation warrants it, further meetings can be arranged. Additionally, an annual report is written by the class teacher and issued to the parents / guardians in June.

These measures are designed to ensure that a steady stream of information is sent to our parents throughout the year, keeping them involved with their child's education.

### Parent Teacher Association

The PTA plays an important link between home and school by organising a wide variety of events that parents can attend. It also raises substantial sums of money to provide books and equipment for the school.

## Our School Day

- 0800 Breakfast Club starts
- 0845 School begins Nursery - Primary 7
- 1030 Morning break
- 1130 Lunchtime for Nursery
- 1215 Lunchtime Primary 1 - Primary 7
- 1315 Nursery Finish
- 1400 End of lessons for Primary 1- Primary 2 and Primary 3 (Wednesday - Friday)
- 1500 End of lessons for Primary 3 (Monday and Tuesday) and Primary 4 - Primary 7 (Monday - Thursday)

The school day ends at 1400 for all children on Friday.

### After School Daycare

After school daycare activities operate Monday - Friday 1315-1600. In addition to daycare, further extra-curricular clubs will operate after 1500 each term.



## **Charges and Remissions**

We provide a free education for all pupils at Earlview Primary School and Nursery under the Education Reform Order 1989.

There are just a few exceptions and these are detailed below;

- All board, lodging and travel costs on residential trips (except where statutory / remissions apply)
- Costs associated with optional extras, for example, visits to the theatre or extra-curricular activities
- Tuition in a musical instrument / swimming instructions
- £12 per month for snack and visits from Mr Hullabaloo, Jo Jingle and other providers in our Nursery class
- Break-time toast
- School meals
- Before and after school childcare

The school may occasionally ask for voluntary donations but it is stressed that no child will be disadvantaged in any way if the parents / guardians choose not to make a contribution. However, Governors reserve the right to cancel any event or activity if parents are reluctant to support.



## The Team

### Principal

Mr. Smith

### Teaching

Mrs. Dennison and Mrs. Sharpe	Nursery
Mrs. McConkey	Primary 1
Miss. Tonkin	Primary 2
Mrs. Carlisle	Primary 3
Mrs. Fee	Primary 4
Miss. McDowell	Primary 5
Mr. Massey	Primary 6
Mrs. Darrah	Primary 7

### Support Staff

Mrs. Kennedy	Executive Officer
Mrs. Carson	Administrative Officer
Mr. Craig	Caretaker
Mrs. Burns	Cleaning Team
Mr. Burns	Cleaning Team
Mrs. Crawford	Cleaning Team

### Classroom Support

Mrs. Child	Nursery Assistant
Mrs. Montgomery	Classroom Assistant
Mrs. Cullen	Classroom Assistant
Mrs. Burns	Classroom Assistant
Miss. Patrick	Special Needs Assistant
Mrs. Parr	Special Needs Assistant
Miss. Hoy	Special Needs Assistant
Mrs. Horner	Special Needs Assistant
Miss. Corney	Special Needs Assistant
Mrs. Temples	Special Needs Assistant
Mrs. Corney	Special Needs Assistant
Mrs. Fleming	Special Needs Assistant
Miss. Beckett	Special Needs Assistant
Mrs. Browne	Learning Support Assistant

### Kitchen Staff

Mrs. Bell	Unit Catering Supervisor
Mrs. Ashe	Catering Assistant
Mrs. Hume	Catering Assistant
Mrs. Irvine	Catering Assistant
Mrs. Johnston	Catering Assistant
Mrs. Robinson	Catering Assistant

### What our teachers think:

I absolutely love this school, it is so special to me. As a past pupil, I am now back as a teacher in this wonderful place. It is so lovely to come in here every day, to be with the children and to have an input into their learning and their lives.

Miss McDowell

## Holidays

A holiday list for next year (2022 - 2023) will be available in school after Easter and will be sent home to all parents in June.

## Breakfast

We understand mornings are hectic and getting out of the house can be a challenge for a busy family. Therefore, we offer Breakfast Club from 0800 to ease your morning. Breakfast Club allows our children to have a healthy breakfast in our safe and secure environment. Attending Breakfast Club can help pupils concentrate and pay attention in class. Government studies show pupils being hungry can lead to poor concentration. Breakfast club can, therefore, have a positive impact on pupils' ability to concentrate, and enable them to be more prepared for learning.

## **Break**

In Earlview Primary School and Nursery we operate a Healthy Break Policy. We recognise the importance of a healthy diet and its effects on a child's education. Therefore, only fruit, milk and water are to be consumed at break times. Toast is also available to purchase for 30p per slice.

## **Lunch**

School meals are cooked on site in our superbly equipped kitchen. The meals are served in the dining hall with menus being provided in advance. All meals are prepared in-line with the government's most recent nutritional guidelines. Application forms for pupils entitled to Free School Meals are available on the EANI's website.

## **After School Daycare**

Our After School Daycare runs until 1600 daily. This allows parents to have greater flexibility with regard to the time that they collect their children from school. Children are provided with a snack and a varied timetable of stimulating activities are offered. Children can also complete their homework, with the help of our experienced classroom assistants.

## **Curriculum**

As a controlled school we follow the Northern Ireland Curriculum. Our teachers employ a range of innovative teaching methods and differentiated teaching to facilitate the needs of every child. Our classrooms are equipped with interactive whiteboards, iPads and Apple TV.



All children will be taught in year group classes, the composition will depend on pupil numbers and will operate as required. Your child will experience: Numeracy, Literacy, ICT, the World Around Us (History, Geography and Science), the Arts (Art and Design, Music and Drama), Personal Development and Mutual Understanding, Physical Education and Religious Education.

A copy of the curriculum policies, statutory rules, departmental circulars and inspection reports are available upon request from the school office.

### **Religious Education**

We recognise that Religious Education has an important and necessary place in the overall educational task of providing a broad, balanced curriculum and we shall endeavour to promote the spiritual, moral and cultural development of our pupils.

The school follows the Education Authority syllabus for Religious Education. Provision can be made for pupils whose parents wish to withdraw them from R.E, collective worship or school assemblies. This provision will take the form of work in other curricular areas.

### **Physical Education**

Physical Education is an important area within curriculum and through it we hope to provide opportunities for the physical development, health and well-being of the children. Our school's extra-curricular programme also provides opportunities for the children to extend and develop skills and interests acquired during P.E. lessons. Primary 5 to Primary 7 classes participate in swimming lessons. Some examples of our recent sporting activities have included football, hockey, volleyball, badminton, Ju-Jitsu, gymnastics, Zumba and athletics.



## School Uniform

In order to give our children a sense of pride and belonging we encourage our pupils to wear our school uniform. The uniform changes as the children progress through school. Below is the explanation of which uniform is to be worn at each stage.

School uniforms may be purchased from both the Jeanary and School Days in Glengormley.

### Nursery

Main Uniform	Summer Options
Blue tracksuit bottoms Yellow polo shirt Blue school sweatshirt Trainers	The children may wear pair of blue shorts instead of their tracksuit bottoms



## Primary One - Primary Three

Main Uniform	Summer Options	Physical Education Uniform
Blue school woollen jumper / plain blue woollen cardigan or jumper with white shirt and school tie  or Yellow polo shirt and blue sweatshirt  Grey school trousers, skirt or pinafore and black or grey tights  Black shoes	The children may change their grey school trousers, skirt or pinafore and black or grey tights for:  A pair of grey school shorts or a blue and white gingham dress with white socks  Black shoes	The following items are considered appropriate for participating in Physical Education:  White polo shirt, Navy shorts or tracksuit bottoms (minimal logos/stripes)  PE Hoodie  Trainers and plimsolls



## Primary Four - Primary Seven

Main Uniform	Summer Options	Physical Education Uniform
Blue school woollen jumper / plain blue woollen cardigan or jumper with white shirt and school tie  Grey school trousers, skirt or pinafore and black or grey tights  Black shoes	The children may change their grey school trousers, skirt or pinafore and black or grey tights for:  A pair of grey school shorts or a blue and white gingham dress with white socks  Black shoes	The following items are considered appropriate for participating in Physical Education:  White polo shirt, Navy shorts or tracksuit bottoms (minimal logos/stripes)  PE Hoodie  Trainers and plimsolls



## Drugs Education

Drugs Education will be delivered within specific curricular areas such as The World Around Us, R.E., Literacy and Personal Development and Mutual Understanding. The school will also avail of appropriate external agencies to deliver a drugs awareness programme, where appropriate. The school has a policy in place and this may be obtained from the school office or school website.

## Special Educational Needs

At Earlview Primary School and Nursery our staff are committed to providing access to a broad and balanced Northern Ireland Curriculum. We recognise that some pupils during their school career may have special educational needs and / or a disability. In the interests of these children we will endeavour to make every reasonable adjustment to provide for their individual needs. We have a wide range of interventions operating in school daily to remove barriers to learning for our children. We have both a medical and learning support register in order to support our children effectively. Earlview benefits from having both a Learning Support Coordinator and a Learning Support Assistant. Our Special Educational Needs policy is available on the school's website. We also have a sensory room which is available to those who require it.

## Gifted and Talented

Although all children are talented, some excel in a specific area and those whom the school recognises as gifted or talented will be nurtured and supported appropriately. We will ensure that they are challenged, stimulated and make progress at an appropriate pace. These individual arrangements will be made in consultation with parents.

## Health Matters

During your child's time in school a medical examination is carried out by the Community Nursing Team, during which children can be referred for further treatment if necessary. Please make us aware of any medical condition which may require special attention.

If your child is feeling ill in the morning it is much wiser to keep him or her at home. If they become unwell during the day, we will contact you to discuss the situation and decide the best course of action.

As a school we will continue to follow the most recent government COVID-19 guidance.



## Extra-Curricular Activities

Throughout the school year extra-curricular activities are available for children in Primary 4 - Primary 7. These activities are both sporting and non-sporting. Some of the non-sporting extra-curricular activities which take place in Earview are Booster Club (Maths and English lessons), Art Club, Film Club, Heart-start. Additionally, since April 2021 the school has been working in partnership with the Ulster Scots Agency. They have provided activities such as in Lambeg drum lessons, drama, Highland Dancing and bagpipe lessons.

## Homework

Details of daily homework should be recorded in the designated homework diary / book. Parents should check the homework has been completed appropriately, then sign the homework. Parents ideally should supervise homework and report to the teacher if a child is experiencing difficulty or is spending too much time on a particular homework. All written homework should be presented neatly, clearly dated and titled. In addition to written homework, reading, spellings and learning homework will be sent home. For full details please contact the school and ask for our Homework Policy.

Homework encourages pupils to develop the skills needed for independent learning; consolidate and reinforces current learning in the classroom; gives you an insight into what is happening in the classroom and enables you to share in your child's learning.

How you can help:

- Ensure they can work in a quiet environment. Try to keep interruptions to a minimum.
- Ensure that they have the tools they need to do the job: pencil, rubber, ruler, colouring pencils, dictionary and calculator. Please ensure the supply is kept at home.
- Praise your child for their hard work - do not accept second best, however, please have realistic expectations. Show interest in their achievement.
- Please contact the class teacher with any concerns you have about homework.



What our teachers think:

From the minute your child enters Earview Primary School they will be made to feel loved and valued. As a teacher I love coming to work every day and we aim to make Earview a place that your little one will love coming to as well.

Mrs McConkey



## **Problems or Concerns**

At Earlview Primary School and Nursery we aim to involve parents as early as possible if problems or concerns arise. Furthermore, we hope that you, as parents / guardians, will do the same with us. An upset at home can cause a child to behave differently at school, just as worry over school work can cause difficulties at home.

If you are concerned about your child's progress, the safety of your child or about any aspect of his or her school life, please do not hesitate to contact the school. Your first course of action should be to speak with your child's class teacher. It is important to resolve any problems as soon as possible to prevent them from escalating further.

Simply send an email, write a note or telephone the school office and a suitable time will be arranged when you can discuss your concerns fully without interruption. If the matter remains, then Mr. Smith will be more than happy to discuss the problem with you.

After speaking with Mr. Smith, if you are still dissatisfied with the outcome then the matter may be taken to the Board of Governors.

A copy of the complaints procedure is currently available from the school office and is also available on the school's website.

## **Policies**

Details of our curriculum policies are available on request from the school office or online at: <https://www.earlviewprimary.co.uk/policies>



**Principal:** Mr. P. Smith

**Chairperson:** Rev. P. Jones

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