

Earlview Primary School and Nursery  
2 Manse Drive  
New Mossley  
Newtownabbey  
BT36 5US

Controlled Nursery Unit  
Admissions No: 26 (Full-time)  
Session Times: 08:45 – 13:15  
  
Telephone: 028 9034 2203

Principal: Mr P Smith  
Chair of Board of Governors: Rev. G. Keaveney

E-mail: [info@earlviewps.newtownabbey.ni.sch.uk](mailto:info@earlviewps.newtownabbey.ni.sch.uk)  
Website: [www.earlviewprimary.co.uk](http://www.earlviewprimary.co.uk)

### **Respective Functions of the Board of Governors and the Principal in relation to admissions.**

The Board of Governors will determine the Admissions Criteria. The criteria will be applied by the Principal on behalf of the Board of Governors.

### **Open Day: 28<sup>th</sup> November 2024**

We are pleased to be able to welcome you into our school. More information on how to book a visit will be provided on our school website. <https://www.earlviewprimary.co.uk/>

If you have any problems, please ring the school on 02890 342203 and we will be happy to help.

### **Admissions Criteria**

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 24 January 2025 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to school before any child not so resident.

**Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.**

### **Statutory Criteria**

- 1 Children from socially disadvantaged circumstances in their final pre-school year who were born:
  - on or between 2 July 2021 and 1 July 2022 (inclusive) and whose parents have not exercised their right to defer their child's entry to primary school; or,
  - on or between 1 April 2021 and 1 July 2021 (inclusive) or were due to be born on or between those dates but were born earlier; and,
    - have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
    - that child's parent has completed a request to defer their child starting P1 until September 2026.

***Note: Children from 'socially disadvantaged circumstances' means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement. The application procedure for Pre-School will outline how Benefit Verification can be submitted.***

2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by Criterion 1).

In the event of the enrolment number being exceeded on the application of a statutory criterion the sub-criteria set out below will be applied in the order indicated -

### **Sub-criteria**

- a. Children who have a "child of the family" currently attending Earlview Primary School (P1 – P7). Names and classes must be written onto the application form.
- b. Children who, at the time of application, have an older "child of the family" who has applied for a P1 place with Earlview Primary as their first preference. Names must be submitted on the application form.

- c. Children who are the only/oldest “child of the family” suitable for mainstream education in the family. (A birth certificate will need to be provided along with a letter from: a medical practitioner for example a doctor or health visitor, a nursery/pre-school/private day-care provider, a solicitor, an elected public representative or a member of the clergy.) **Proof of only/oldest will be required along with the application.**
- d. Remaining places will be selected on the basis of initial letter of surname (as entered on Birth Certificate) in the order set out below:

**I O L A K D H F M N R G T J Q Y V B W X C Z P E U S**

This order was determined by a randomised selection of the letters of the alphabet. In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initial letter and subsequent letters of the forenames will be used.

### Non-statutory criteria

**Note: Applications falling under Criterion 3 are processed only during Stage 2 of the admissions process, after final pre-school year (Statutory 1 and 2) applications.**

3. Children who were born:
- on or between 1 April 2021 - 1 July 2021 (inclusive), or were due to be born on or between those dates but were born earlier; and,
    - and have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and,
    - that child’s parent has completed a request to defer their child starting P1, or
  - on or between 2 July 2022 and 1 July 2023 (inclusive); or,
  - on or between 1 April 2022 and 1 July 2022 (inclusive) or were due to be born on or between those dates but were born earlier; and that child’s parent has completed a request to defer their child starting P1 until September 2027.

### Tie Breaker – Non Statutory Criterion 3

Children within Criterion 3 will be selected in Chronological Order of Age – eldest child first. In the event of two or more children having the same DOB the above sub-criterion **d** will be used.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or provided with the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the application form or provided with it.

\*The definition of ‘child of the family’ covers:

- a child born to a married couple
- a child born to a co-habiting couple
- a child or either of those people by a previous marriage or relationship
- a child living with same sex partners whether there is a civil partnership under the Civil Partnership Act 2004 or not
- an adopted or fostered child
- a situation where, for example, a cousin is being brought up with a family.

In the case of a nursery place becoming available after the beginning of the school year, the admissions criteria will be applied.

### Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by pre-schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant’s application form.

### Waiting List Policy

Should a vacancy arise after the Open Enrolment Admissions procedure concludes, all applications for admission to 2025-2026 that were initially refused, new applications, late applications and applications where new information has been provided, will be treated equally and published criteria applied. The waiting list will be in place until June 2026. The school will contact you if your child gains a place in the school by this method. Upon receiving a completed application (at any preference stage) your child’s name will be automatically added to the list. Please contact the school if you wish your child’s name to be removed from the list.